

<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE		PAGE OF	
						1 1	
2. AMENDMENT/MODIFICATION NUMBER		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
F42600-01-R-21896-0003		21-May-01		FD2020-01-21896-04		N/A	
6. ISSUED BY		7. ADMINISTERED BY (If other than item 6)		CODE			
Department of the Air Force OO-ALC/Directorate of Contracting 6038 Wardleigh Road, Bldg 1206 Hill AFB, UT 84056-5838 Buyer: Linda J. Andrews/LHKC/(801) 586-1230							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, state and ZIP code)				(X)	9A AMENDMENT OF SOLICITATION NO.		
				X	F42600-01-R-21896		
					9.B DATED (SEE ITEM 11) 20-Apr-01		
					10A MODIFICATION OF CONTRACT/ORDER NO.		
					10B. DATED (SEE ITEM 13)		
CODE		FACILITY CODE					
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:							
(a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If required)							
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE ORDER NO. IN ITEM 10A.						
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
	D. OTHER (Specify type of modification and authority):						
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return _ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
THE PURPOSE OF THIS AMENDMENT IS TO INCORPORATE THE ATTACHED REVISED DD254, DATED 09 APR 01.							
Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (type or print)				16A. NAME AND TITLE OF SIGNER (type or print)			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			
NSN 7540-01-152-9070 PREVIOUS EDITION UNUSABLE		Created using MS Word 6.0 7/18/97 / MOD-SF30.DOC			STANDARD FORM 30 (Rev. 10-83) Prescribed by GSA FAR (48 CFR) 53.243		

<b>DEPARTMENT OF DEFENSE</b> <b>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</b> <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort)</i>				<b>1. CLEARANCE AND SAFEGUARDING</b> <b>a. FACILITY CLEARANCE REQUIRED</b> <b>TOP SECRET</b> <b>b. LEVEL OF SAFEGUARDING REQUIRED</b> <b>SECRET</b>	
<b>2. THIS SPECIFICATION IS FOR: (X and complete as applicable)</b>				<b>3. THIS SPECIFICATION IS: (X and complete as applicable)</b>	
<b>a. PRIME CONTRACT NUMBER</b> 		<input checked="" type="checkbox"/>		<b>a. ORIGINAL (Complete date in all cases)</b> 	
<b>b. SUBCONTRACT NUMBER</b> 				<b>b. REVISED (Supersedes all previous specs)</b> 	
<b>c. SOLICITATION OR OTHER NUMBER</b> <b>F42600-01-R-21896</b>		<b>DUE Date (YYMMDD)</b> 		<b>c. FINAL (Complete Item 5 in all cases)</b> 	
<b>4. IS THIS A FOLLOW-ON CONTRACT?</b>		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. If Yes, complete the following:		<b>Date (YYMMDD)</b> <b>1 04 09</b>	
Classified material received or generated under		<b>F04606-96-D-0060</b> (Preceding Contract Number) is transferred to this follow-on contract			
<b>5. IS THIS A FINAL DD FORM 254?</b>		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following:		<b>Date (YYMMDD)</b> 	
In response to the contractor's requested dated		retention of the identified classified material is authorized for the period of			
<b>6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)</b>					
<b>a. NAME, ADDRESS, AND ZIP CODE</b>  N/A		<b>b. CAGE CODE</b>  N/A		<b>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</b>  N/A	
<b>7. SUBCONTRACTOR</b>					
<b>a. NAME, ADDRESS, AND ZIP CODE</b>  N/A		<b>b. CAGE CODE</b>  N/A		<b>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</b>  N/A	
<b>8. ACTUAL PERFORMANCE</b>					
<b>a. LOCATION</b>  See Attachment 3		<b>b. CAGE CODE</b>  N/A		<b>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</b>  N/A	
<b>9. GENERAL IDENTIFICATION OF THIS PROCUREMENT</b> <b>COMMAND AND CONTROL SWITCHING SYSTEM (CCSS) FOLLOW-ON SITE ORGANIZATIONAL-LEVEL MAINTENANCE SUPPORT</b>					
<b>10. THIS CONTRACT WILL REQUIRE ACCESS TO:</b>		<b>YES</b> <b>NO</b>		<b>11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:</b>	
<b>a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION</b>		<input checked="" type="checkbox"/> <input type="checkbox"/>		<b>a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY</b>	
<b>b. RESTRICTED DATA</b>		<input type="checkbox"/> <input checked="" type="checkbox"/>		<b>b. RECEIVE CLASSIFIED DOCUMENTS ONLY</b>	
<b>c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION</b>		<input type="checkbox"/> <input checked="" type="checkbox"/>		<b>c. RECEIVE AND GENERATE CLASSIFIED MATERIAL</b>	
<b>d. FORMERLY RESTRICTED DATA</b>		<input type="checkbox"/> <input checked="" type="checkbox"/>		<b>d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE</b>	
<b>e. INTELLIGENCE INFORMATION</b>		<input type="checkbox"/> <input checked="" type="checkbox"/>		<b>e. PERFORM SERVICES ONLY</b>	
<b>(1) Sensitive Compartmented Information (SCI)</b>		<input checked="" type="checkbox"/> <input type="checkbox"/>		<b>f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES</b>	
<b>(2) Non-SCI</b>		<input checked="" type="checkbox"/> <input type="checkbox"/>		<b>g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER</b>	
<b>f. SPECIAL ACCESS INFORMATION</b>		<input type="checkbox"/> <input checked="" type="checkbox"/>		<b>h. REQUIRE A COMSEC ACCOUNT</b>	
<b>g. NATO INFORMATION</b>		<input checked="" type="checkbox"/> <input type="checkbox"/>		<b>i. HAVE TEMPEST REQUIREMENTS</b>	
<b>h. FOREIGN GOVERNMENT INFORMATION</b>		<input type="checkbox"/> <input checked="" type="checkbox"/>		<b>j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS</b>	
<b>i. LIMITED DISSEMINATION INFORMATION</b>		<input type="checkbox"/> <input checked="" type="checkbox"/>		<b>k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE</b>	
<b>j. FOR OFFICIAL USE ONLY INFORMATION</b>		<input type="checkbox"/> <input checked="" type="checkbox"/>		<b>l. OTHER (Specify)</b> Provide the information required by AFFARS 5352.204-9000, Notification of Government Security Activity Clause and AFFARS 5352.204-9001, Visitor Group Security Agreement Clause, to the SSA (75SFS/SFAI).	
<b>k. OTHER (Specify) SIOP Access Category 8 required at Offutt AFB NE</b>		<input checked="" type="checkbox"/> <input type="checkbox"/>		<input checked="" type="checkbox"/> <input type="checkbox"/>	

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate Government authority. Proposed public releases shall be submitted for approval prior to release

☐ Direct ☒ Through (Specify):

OO-ALC/PA, 7981 Georgia Street, Hill AFB UT 84056-5824  
PUBLIC RELEASE OF SCI IS NOT AUTHORIZED

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review.  
In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance need for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guidelines/extracts reference herein. Add additional pages as needed to provide complete guidance.)

10a. COMSEC material/information may not be released to DOD contractors without Air Force Cryptological Support Center (AFCSC) approval. Contractor must forward requests for the COMSEC material/information to the COMSEC officer through the program office. The contractor is governed by the DOD 5220.22-S COMSEC Supplement to the NISPOM in the control and protection of the COMSEC material/information. Access to COMSEC material by personnel is restricted to U.S. citizens holding final U.S. Government clearance. Such information is not releasable to personnel holding only reciprocal clearances.

10e. Work performance will occur at locations identified in Attachment 1 to this DD Form 254.

10e.(1). Contractor will require access to DCIDs 1/7 and 1/9.

10e.(2). Contractor will require AFI 14-302 (DCID 1/7) and AFI 14-303.

10g. Access to classified NATO information requires a final U.S. Government clearance at the appropriate level.

11b. Contractor will receive classified documents for reference only; however, if any classified information is generated in performance of this contract, it shall be derivatively classified and marked consistent with the source material IAW the Defense Red Switch Network Security Classification Guide, dated Jan 95. This guide is maintained by DISA.

11f. Work performance will occur at Ramstein AB Germany, Osan AB Korea, Misawa AB Japan, Yokota AB Japan, Yongsan AB Korea, CP Tango Korea, and Ottawa Canada.

11h. A COMSEC account will be established and protected IAW DOD 5220.22-S.

11i. The contractor will be required to observe the TEMPEST IAW AFR 55-16 and NACSIM 5203.

11k. DCS requested from Commander, Defense Courier Service, ATTN: Operations Division, Ft Meade MD 20755 as required.

11l. Provide the information required by AFFARS 5352.204-9000, Notification of government Security Activity Clause and AFFARS 5352.204-9001, Visitor Group Security Agreement Clause, to the Servicing Security Agency (SSA). Refer to the contract document for these clauses.

Contract Monitor: Maj Mark Coluzzi, 801-586-3733, OO-ALC/LHD, 6029 Wardleigh Rd, Bldg 1207, Hill AFB UT, 84056-5838  
SSO: Vickie Wehus, 801-777-0484, OO-ALC/TICS, 6137 Wardleigh Rd, Bldg 1515, Hill AFB UT 84056-5843

Program Official: Roger Crompton, GS-13, OO-ALC/LHD, 801-777-4071 Biennial Review Date: 2 May 02

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

☒ Yes ☐ No

10e.(1) Special requirements exist for WHCA, Washington DC; Anacostia; Camp David MD; and other locations to be assigned by WHCA as follows: TOP SECRET/SCI/SPECIAL PRESIDENTIAL SUPPORT DUTY. See attachment for SCI and non-SCI Release of Intelligence Information for added security requirements. Prior approval of the contracting activity is required for subcontracting. Access to intelligence information requires special briefings and US Government clearance at appropriate level.

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

☐ Yes ☒ No

Work performance of the contractor on Air Force Installations will be the responsibility of the Servicing Security Agency (SSA).

Heather Tucker  
LH Security Mgr

John M Z  
COMSEC Mng (alt)

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL

Ms Linda Andrews

b. TITLE

Contracting Officer

c. TELEPHONE (Include Area Code)

801-586-1230

d. ADDRESS (Include Zip Code)

OO-ALC/LHCK  
6012 Fir Ave  
Hill AFB UT 84056

e. SIGNATURE

17. REQUIRED DISTRIBUTION

- |                                     |   |                                 |
|-------------------------------------|---|---------------------------------|
| <input checked="" type="checkbox"/> | a. CONTRACTOR   | LGHS-FDO Bonnie Willey 4 May 01 |
| <input checked="" type="checkbox"/> | b. SUBCONTRACTOR  | 75 SFS/5FAZ Juffen 10 May 01    |
| <input checked="" type="checkbox"/> | c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR          |                                 |
| <input checked="" type="checkbox"/> | d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION |                                 |
| <input checked="" type="checkbox"/> | e. ADMINISTRATION CONTRACTING OFFICER                             |                                 |
| <input checked="" type="checkbox"/> | f. OTHERS AS NECESSARY  |                                 |

Vickie Wehus, T120, SSO, 14 May 01

## **ATTACHMENT 1**

### **DD FORM 254 (DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION)**

Block 17 (continued)

OO-ALC/TICS, Hill AFB UT  
75CS/SCBN, Hill AFB UT  
75SFS/SFAI, Hill AFB UT  
HQ TRANSCOM and HQ AMC, Scott AFB IL  
21AF, McGuire AFB NJ  
15AF, Travis AFB CA  
HQ AFSOC, Hurlburt Field FL  
HQ PACAF/15CS, Hickam AFB HI  
HQ USSTRATCOM and HQ AFSTRATCOM, Offutt AFB NE  
AFPCA/OSD/CCC/AF OPS Ctr, Washington DC  
HQ USCENTCOM, MacDill AFB FL  
HQ USSOCOM, MacDill AFB FL  
White House Communications Agency (WHCA) Washington DC  
HQ USAFE, Ramstein AB Germany  
51CS/HTACC/OCCP Osan AB, Korea  
35CS Misawa AB Japan  
5AF, Yokota AB Japan  
USARSO, Ft Buchannon Puerto Rico  
IM&T (Pentagon), Washington DC  
STO Network, Worldwide  
USFK, Yongsan Korea  
USFK, CP Tango Korea

(See Attachment 2)

All contract efforts will be in accordance with the National Industrial Security Program Operating Manual (NISPOM).

## **ATTACHMENT 2**

### **DD FORM 254 (DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION)**

The overseas cognizant security office for sites located on a military base is the base's security office. For overseas sites located off-base, the cognizant security office is:

DSS Northeast Region  
938 Elkridge Landing Road, Suite 300  
Linthicum MD 21090

### **ATTACHMENT 3**

#### **DD FORM 254 (DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION)**

The following sites are supported under this contract:

1. HQ TRANSCOM and HQ AMC, Scott AFB IL
2. 21AF, McGuire AFB NJ
3. 15AF, Travis AFB CA
4. HQ AFSOC, Hurlburt Field FL
5. HQ PACAF/15CS, Hickam AFB HI
6. HQ USSTRATCOM and HQ AFSTRATCOM, Offutt AFB NE
7. AFPCA/OSD/CCC/AF OPS Ctr, Washington DC
8. HQ USCENTCOM, MacDill AFB FL
9. HQ USSOCOM, MacDill AFB FL
10. USFK, Yongsan AB, Korea
11. White House Communications Agency (WHCA) Washington DC
12. HQ USAFE, Ramstein AB Germany
13. 51CS/HTACC/OCCP Osan AB, Korea
14. 35CS Misawa AB Japan
15. 5AF, Yokota AB Japan
16. USARSO, Ft Buchannon Puerto Rico
17. IM&T (Pentagon), Washington DC
18. STO Network, Worldwide
19. CP Tango, Korea

## SENSITIVE COMPARTMENTED INFORMATION (SCI)

Reference DD Form 254 Item 10e(1)

- 1 This contract required additional security requirements for Sensitive Compartmented Information (SCI) IAW DoD 5105.21-M-1 and AFMAN 14-304. The Assistant Chief for Intelligence, Headquarters United States Air Force (USAF/IN) has exclusive security responsibility for all SCI classified material released to or developed under this contract.
- 2 The following documents, with subsequent versions or changes, will be used for the specific guidance on this contract:
  - a) DoD Directive 5105.21-M-1, SCI Administrative Security Manual.
  - b) AFMAN 14-304, The Security, Use, and Dissemination of SCI.
  - c) DCID 1/7, Security Controls on the Dissemination of Intelligence Information.
  - d) DCID 1/19, Security Policy for Sensitive Compartmented Information (SCI).
  - e) DCID 1/21, Physical Security Standards for Sensitive Compartmented Information Facilities.
  - f) DIAM 50-4, Security of Compartmented Computer Operations.
  - g) Joint DoDIIS/Cryptologic SCI Information Systems Security Standards
  - h) AFI 14-304, Release of Collateral Intelligence to US Contractors.
- 3 Inquires pertaining to classified guidance on Sensitive Compartmented Information (SCI) will be directed to the responsible Supporting SSO indicated. Any SCI or SCI derived material generated under this contract will be reviewed by the Supporting SSO for proper SCI classification prior to final publication and distribution. The responsible Special Security Office designated will provide assistance as required.
- 4 SCI data furnished to or generated by the contractor will require special security handling and controls beyond those of the NISPOM. These supplemental instructions will be furnished and/or made available to the contractor through the Contract Monitor by the User Agency SSO.
- 5 The names of contractor personnel requiring access to SCI will be submitted to the Contract Monitor for approval. Upon written approval by the Contract Monitor, forms requesting Special Background Investigations will be prepared in accordance with NISPOM and then submitted to the Supporting SSO (OO-ALC/~~TIC~~<sup>TICS</sup>).
- 6 The contractor will establish and maintain an access list of those employees working on the contract. A copy of this will be furnished to the Contract Monitor.
- 7 The contractor will advise the Contract Monitor immediately upon reassignment of personnel to other duties not associated with this contract.
- 8 SCI will not be released to the contractor employees without the specific consent of the Supporting Senior Intelligence Officer or the originator of the material when applicable. This approval will be obtained through the Supporting SSO (OO-ALC/~~TIC~~<sup>TICS</sup>) based on prior approval and certification of need-to-know by the Contract Monitor. SCI documentation, or other material concerning this contract will not be discussed with, released to, any individual, subcontractor, agency (including Federal Government agencies and employees), or contractor employees not working on the contract without prior written approval from the Contract Monitor and Supporting SSO.
- 9 Any SCI released to or generated by the contractor in support of this contract remains the property of the DoD department, agency, or command that released it. The contractor will release such material to any Special Security Office personnel assigned to OO-ALC/~~TIC~~<sup>TICS</sup>, HQ AFMC/IN, HQ USAF/IN, or DIA upon demand by such personnel. The contractor will maintain a record of all SCI material released to his custody under this contract and upon completion/cancellation of the contract, must return all such material to the Supporting SSO. This applies to all data and materials, including working papers and notes.

- 10 **Contract Monitors and Contract Special Security Officers (CSSOs) will comply with all requirements in the Contract Monitors Handbook.**
- 11 **The contractor will not reproduce any SCI related to this contract without written permission from the Contract Monitor and Supporting SSO. When such permission has been granted, the contractor will control and account for such reproductions IAW DoD-5105-21-M-1 and AFMAN 14-304.**
- 12 **(ONLY USE IF A CONTRACTOR SCIF IS REQUIRED). A Sensitive Compartmented Information Facility (SCIF) will be established IAW DCID 1/21 at the contractors facility and will be maintained by the contractor. SCI material associated with this contract will be stored in approved safes and maintained only in a properly DIA accredited SCIF at the contractor or government facility. The contractor will maintain a full time CSSO at the contractor's SCIF who will be directly responsible to the Program Manager and the Supporting SSO for security.**
- 13 **(ONLY USE IF ELECTRONIC PROCESSING OF SCI IS REQUIRED). The contract requires electronic processing of SCI. In addition to the security provisions outlined in chapter 8 of the NISPOM, additional security provisions of DCID 1/21, AFMAN 14-304, and the Joint DoD/IS/Cryptologic SCI Information Systems Security Standards apply, and are part of this contract. The contractor's Automatic Data Processing Equipment (ADPE) must be accredited for SCI operations from DIA via the Supporting SSO prior to processing any SCI material.**
- 14 **The contractor will not use reference to SCI access, even by unclassified acronyms, in advertising, promotional efforts, or recruitment for employees.**
- 15 **Contractor must coordinate with the Supporting SSO and obtain the concurrence of the Contract Monitor prior to subcontracting any portion of the SCI efforts involved in this contract.**
- 16 **The contractor will comply with H 302 clause for AFB visits.**



**Non-Sensitive Compartmented Information (SCI)**  
**Reference DD Form 254 Item 10e (2)**

- 1 Special Requirements Of Intelligence Information: The contractor will require access to, and receipt of, classified intelligence documents in the performance of this contract. In addition to the requirements and controls for classified material in DoD 5220.22-M, National Industrial Security Program Operating Manual (NISPOM), the contractor shall adhere to the following requirements and controls of intelligence, per AFI 14-303 and applicable supplements.
- 2 <sup>TICS</sup> Contract OO-ALC/HISFB, 6137 Wardleigh Rd., Hill AFB UT 84056-5843, the Unit IN for permission to make extra copies of intelligence data required by the contractor if approval has not previously been stipulated above or been stipulated in the release letter. The Contract Monitor (CM) then maintains accountability of copies and ensures all information is returned to the Air Force upon contract termination/expiration.
- 3 Maintain a record of all intelligence materials released to the contractor, and ensures all data is returned to the CM within 2 years after final delivery of goods and services or after completion or termination of the classified contract, whichever comes first. If retention is required beyond the 2 year period the contractor must request and receive written authority from the CM.
- 4 Contractor shall maintain accountability for all intelligence released in his/her custody. Contractors must agree that all intelligence data released to them, all reproductions, and other material generated (including authorized reproductions) is the property of the US Government and will be returned upon request of the sponsoring agency or expiration date of the contract, whichever comes first.
- 5 Contractor shall not reproduce intelligence without permission from the Unit IN (OO-ALC/HISFB) through the CM. If approved, must control each copy in the same manner as the original. <sup>TICS</sup>
- 6 Contractor shall not reproduce intelligence without advance approval from the CM, except for working papers and derivative material produced in the publication process. Working papers and derivative material produced in the publication process do not need destruction approval.
- 7 Contractor shall restrict access to those individuals with a valid need-to-know who are actually providing services under the contract. Further dissemination to other contractors, subcontractors, or other government agencies and private individuals or organizations is prohibited unless authorized in writing by the CM with prior approval of the Unit IN (OO-ALC/HISFB)/contracting activity. <sup>TICS</sup>
- 8 Contractor shall not release intelligence data to foreign nationals or immigrant aliens regardless of their security clearance or contract status without advanced written permission from the CM, Unit IN (OO-ALC/HISFB), Foreign Disclosure Policy Office, and HQ AFMC/IN. <sup>TICS</sup>
- 9 Contractor shall ensure the each employee having access to intelligence material is fully aware of the special security requirements for this material and maintains records in a manner that permits the contractor to furnish on demand the names of individuals who have access to the material in their custody.
- 10 Releasing authority of intelligence documents is HQ AFMC/IN. Any request for intelligence documents will be sent through the CM to the Unit IN (OO-ALC/HISFB) designee for HQ AFMC/IN for approval. <sup>TICS</sup>

## Security Offices

### HO AMC/US TRANSCOM

Wing Information Assurance  
302 W. Losey Street  
Scott AFB, IL 62225

### Travis AFB CA

60CS/SCSS  
560 Hickam Ave  
Travis AFB, CA 94535

### AF Pentagon Communications Agency

AFPCA/SRP  
1600 Air Force Pentagon  
Washington, DC 20330-1600  
Comm: 703 588-6593  
Fax: 703 588-8768

### CINC NORAD

721 CS/SCBI  
1 NORAD Rd., Suite 101/106B  
Cheyenne Mountain AFS, CO 80914

### USARSO

Commander  
56th Signal Battalion  
AFSA-PSS, S-2/Security Office  
Fort Buchanan, PR 00934  
Comm: 787 707-2665/2666  
DSN 740-2665  
Fax: 787 707-2663

### USCINCSSTRAT

55CS/SCBBS  
210 Lincoln Hwy Suite 206  
Offutt AFB, NE 68113  
Comm: 402-294-0887  
DSN 271-0887  
Fax 402-294-9789

### HQ PACAF

PACAF CSS/SCXM  
Attn: Security Office  
25 E St, STE E -316  
Hickam AFB, HI 96853  
Comm: 808-449-8705

### Yokota AB

374 CS/CCQS  
Unit 5081  
APO AP 96328-5081

### US SOCOM

HQ USSOCOM SOIO-ES-R  
7701 TAMPA POINT BLVD.  
MACDILL AFB, FL 33621

### USCENTCOM

Attn: CCJ2-SSO  
7115 South Boundary Blvd.  
MacDill AFB, FL 33621  
DSN 968-6281

Emission Security (EMSEC) Requirements (Addendum to DD Form 254, Block 11i)

EMISSIONS SECURITY ASSESSMENT REQUEST (ESAR)  
FOR ALL CLASSIFIED SYSTEMS

a. The contractor shall ensure that compromising emanations (EMSEC) conditions related to this contract are minimized.

b. The contractor shall provide countermeasures assessment data to the Contracting Officer (CO), in the form of an ESAR. The ESAR shall provide only specific responses to the date required in paragraph c, below. The contractor's standard security plan shall **NOT** be used as a "stand-alone" ESAR response. The contractor shall **NOT** submit a detailed facility analysis/assessment. The ESAR information will be used to complete an EMSEC Countermeasures Assessment Review of the contractor's facility to be performed by the government EMSEC authority using current Air Force EMSEC directives. EMSEC is applied on a case-by-case basis and further information may be required to complete the review. Should this be the case, the contractor shall provide this information to the contracting officer when requested. After the evaluation of the ESAR by the government EMSEC authority, additional EMSEC requirements may be established.

c. ESAR contents shall include, as a minimum, the following information (NISPOM, paragraph 11-101c) (Note: A copy of your Automated Information System Security Plan(s) (AISSP) will suffice.

(1) The specific classification and special categories of material to be processed or handled by electronic means.

(2) The percentage of information to be processed. Identify the approximate percentage for each level of information processed including unclassified.

(3) The specific location where classified processing will be performed.

(4) The name, address, title and telephone number of a point-of-contact at the facility where processing will occur.

NOTE: Once the above information has been provided to the CO, no further reporting is required for equipment reconfigurations. However, if the facility is physically relocated to another geographical location, the information requested in paragraph c above **MUST** be furnished to the CO.

d. The prime contractor shall ensure that all subcontractors and/or vendors comply with EMSEC requirements when performing classified processing related to this contract. They will provide the above documentation through their prime to the contracting officer to complete the ESAR.